

Reserve Qualification Summary (RQS)

VERSION 1-06 (All previous RQS editions are obsolete)

This form is intended to provide boards with an update of military and civilian skills and qualifications which may not be reflected in your Official Military Personnel Files (OMPF). It is to be completed by all officers, staff noncommissioned officers, and sergeants of the Selected Marine Corps Reserve, Individual Ready Reserve, Active Reserve, Mobilization Training Units, and Individual Mobilization Augmentees, when required.

This form can be submitted as part of an individual's package submission to boards, but will not be used to update OMPF information. Marines should conduct a separate audit of their records to ensure that all of their skills and qualifications are accurately reflected in the Marine Corps manpower system. Information on ordering OMPFs and Master Brief Sheets is available at www.manpower.usmc.mil /Manpower Management/Support Branch. Additional career information is located on Marine On-Line at <https://www.mol.usmc.mil> and at www.manpower.usmc.mil /Reserve Affairs.

Read the Privacy Act Statement below before completing the RQS. Please type or print clearly when completing a paper copy of the form. If you require additional space to complete an item, continue on a separate piece of paper, identifying the item being continued. Upon completion, submit to the appropriate Headquarters element as required. This form is also available electronically with expandable data fields at (<http://www.iiimef.marines.mil/ReserveMarines.aspx>).

Information about IMA Programs can be found at:

(<http://www.marforres.marines.mil/GeneralSpecialStaff/G1/IMA.aspx>)

Information about the III MEF & MCBB IMA Program can be found at:

(<http://www.iiimef.marines.mil/ReserveMarines.aspx>).

| |
|--|
| DATA REQUIRED BY THE PRIVACY ACT OF 1974 (5 U.S.C. 552A) |
| This 5 U.S. Code, Section 301, is the basis for requesting this information. Executive Order 9397 of 22 November 1943 authorizes the use of your Social Security Number. The purpose of this form is to produce an up-to-date summary of your skills and qualifications for inclusion in your official records at Headquarters, Marine Corps. The information is used by personnel who are authorized to screen your record for consideration for promotion and military assignments. Your Social Security Number is used for purposes of individual identification only. Providing this information is voluntary on your part; failure to provide the information would preclude up-to-date information on your skills and qualifications from being available in your official case files, and may hamper your chances for future military assignments and promotions. Disclosure of your Social Security Number is mandatory. |
| RESERVE QUALIFICATION SUMMARY – PRIVACY ACT STATEMENT |

RESERVE QUALIFICATION SUMMARY (RQS)

HQMC VERSION 1-05

| | | | | | | | |
|---------------------------------|--|---|---|--|-------------|--------------|---|
| NAME (Last, First, MI): | | AGE | DOR | PMOS | AMOS | AMOS2 | |
| XXXXXX, XXXXX | | 43 | 01 JUN 2009 | 0302 | 0502 | 0307 | |
| | | CURRENT MILITARY DUTY (billet/unit): | | LANGUAGES (spoken/written/reading skills): | | | |
| | | Plans Officer, MARFORAF (IMA) | | German 1.0/1+ | | | |
| | | | | PERSONAL APPEARANCE | | | |
| | | | | Height: | Weight: | Body Fat %: | PFT Score/Date: |
| SSN (Last four): XXXX | | | | 74 in. | 213 | | PFT 229 20120518 (knee surgery 20120601) CFT 300 20100915 |
| HOME ADDRESS: | | | | CIVILIAN OCCUPATION (job, description of duties): | | | |
| XXXXXX XXXXXX | | | | Executive Member, LLC | | | |
| | | | | Leader of a privately held consulting company offering: | | | |
| PHONE: | (XXX) XXX-XXXX | | <ul style="list-style-type: none">- Corporate Strategy- Business Development- Sales Representative- Executive Leadership- Product Development- Marketing | | | | |
| E-MAIL: | XXXXXXXXX@.com | | | | | | |

| CIVILIAN EDUCATION (school/date completed): | MILITARY EDUCATION (school/date completed): |
|---|--|
| <p>MASTERS IN BUSINESS ADMINISTRATION 1995 - 1997 UNIVERSITY OF CALIFORNIA IRVINE, CA M.B.A. Emphasis in International Management and Technology. Semester abroad: Katholieke Universiteit, Leuven Belgium. Emphasis in European Business Organization and Practices.</p> <p>BACHELOR OF ARTS 1985 - 1990 UNIVERSITY OF CALIFORNIA LA JOLLA, CA B.A. English Literature and Writing. Minor: Engineering/Physics.</p> | <p>COMMAND AND STAFF, 2009</p> <p>AMPHIB WARFARE SCOL NONRESIDENT PROGRAM PHASE II ,2005</p> <p>AMPHIB WARFARE SCOL NONRESIDENT PROGRAM PHASE I , 2000</p> <p>AIRLIFT PLANNERS COURSE, 1999</p> <p>AIRBORNE SCHOOL 1998</p> <p>WARFIGHTING SKILLS PROGRAM, 1996</p> <p>MEU STAFF PLANNING, 1993</p> <p>FIRE SUPPORT COORDINATION (FSO) 1993</p> <p>INFANTRY OFFICER COURSE (IOC), 1992</p> <p>BASIC SCHOOL (TBS), 1992</p> <p>PLATOON LEADERS CLASS COMBINED, 1990</p> |
| DECORATIONS (award/date received): | |
| <p>MERITORIOUS SERVICE MEDAL,</p> <p>JOINT SERVICE ACHIEVEMENT MEDAL,</p> <p>UNITED NATIONS MEDAL,</p> <p>EXPEDITIONARY MEDAL-MARINE CORPS,</p> <p>NAVY MERITORIOUS UNIT COMMENDATION,</p> <p>LETTER OF APPRECIATION,</p> <p>SEA SERVICE DEPLOYMENT RIBBON,</p> <p>NATIONAL DEFENSE SERVICE MEDAL,</p> <p>JOINT MERITORIOUS UNIT AWARD,</p> <p>ARMED FORCES EXPEDITIONARY MEDAL,</p> <p>SELECTED MARINE CORPS RESERVE MEDAL,</p> <p>ARMED FORCES RESERVE MEDAL,</p> | |

| MILITARY CAREER EXPERIENCE SUMMARY | | | |
|--|--|--------------|----------------------------------|
| (period) | (billet, unit, Active/Reserve) | | |
| 1992 | Rifle Platoon Commander, Company E, 2 nd Bn, 5 th Marines; Active - JTF-6 Mission with Army and DEA. | | |
| 1993 | 81mm Mortar Platoon Commander, Weapons Company, 2 nd Bn, 3 th Marines; Active - Combined Arms Exercise | | |
| 1994 | Weapons Company Executive Officer/ Forward Battalion Fire Support Officer, 11 th MEU(SOC) - Operation Continue Hope - Operation Quick Draw - Operation Distant Runner | | |
| 1995-1996 | Company Commander, Company G, Mobilization Training Battalion, School of Infantry, MCB Camp Pendleton. | | |
| 1997 | Platoon Commander, Co. V, 4 th Reconnaissance Battalion | | |
| 1998-2001 | Executive Officer, Co E, 4 th Reconnaissance Battalion - Northern Edge, Alaska | | |
| 2001-2003 | Commanding Officer, Co L, 4 th Reconnaissance Battalion - Cobra Gold, Thailand | | |
| 2006-2008 | S-4 Operations Officer and Executive Officer, 4 th Force Reconnaissance | | |
| 2008 | J71 Exercise Planner, US Northern Command | | |
| 2009-2012 | G-5 Plans Officer, JOPES Action Officer, MAGTF Planner, Global Force Management Officer, US Marine Forces Africa (3+ year mobilization orders) Developed and deployed the MARFORAF SC Team and the SPMAGTF which was used as a model by the other MARFORs. | | |
| REMARKS (Include community activities, civilian skills beneficial to military service, etc): | | | |
| <p>AMERICAN SOCIETY OF QUALITY EXCELLENCE Certified Manager of Quality and Organizational Excellence 2007 Design for Six Sigma 2007</p> <p>FLEXTRONICS INTERNATIONAL Lean/Six Sigma for Manufacturing Executives 2005, 2006, 2007 Lean/Six Sigma for Design 2005, 2006, 2007</p> <p>NATIONAL RIFLEMAN'S ASSOCIATION, ENDOWMENT MEMBER</p> <p>VIRGINIA RIFLE CLUB, LITE MEMBER</p> <p>US ARMY GARRISON, STUTGART Child and Youth Services Soccer, Basketball, and Baseball Coach</p> | | | |
| SIGNATURE (if paper copy is submitted): | | XXXXXXXXXXXX | DATE COMPLETED: XXXXXX |